

## REGULAR MEETING

Thursday, January 19, 2017

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Karen Keith, Chairman; Ron Peters, Vice Chairman; Daryl Woodard, Secretary; John Smaligo, Member; Mike Spradling, Member. Others present: Mark Andrus, President/CEO; Melissa Westfall, Acting Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on January 13, 2017 at 2:05 p.m.

The 2016 Chairman called the meeting to order at 8:30 a.m.

The 2017 BOCC Chairman Ron Peters, submitted a letter to the TCPFA Board designating Commissioner Karen Keith as Chairman of the Tulsa County Public Facilities Authority for calendar year 2017 effective this date.

Moved by Spradling, seconded by Smaligo, to elect Peters as Vice Chairman of the Tulsa County Public Facilities Authority. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to elect Woodard as Secretary of the Tulsa County Public Facilities Authority. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to elect Spradling as Treasurer of the Tulsa County Public Facilities Authority. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

### Operational Update – Amanda Blair

- Fair – Rides and attendance up; Disney on Ice down
- 2016 Fair Net \$2,846,196 (includes NAME Sponsorship Revenue)
- Maintenance
- Grandstand Removal

Moved by Peters, seconded by Smaligo, to approve Regular Meeting Minutes of December 8, 2016. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Peters, to receive and file the November 2016 Financial Statements. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to accept and file the 2016 Year-End Inventory Count Resolutions. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve Expo Square Employee Benefit Program. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Peters, to accept and award bid to B.C.I. Utility for the Sale and Removal of the Old Driller Stadium Seating & Equipment (Seating & Roof Canopies; Elevator & Related Equipment; & Field Lighting System) in the amount of \$11,000 payable to TCPFA. Does not include the Press Box & Related Equipment). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to defer Item #11 (Qualifications for Architectural and Engineering Services). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to accept bid received from Southwood Landscape & Garden Center for Landscaping Supplies. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to accept bid received from Schindler Elevator Company for Elevator Maintenance and Repair. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation to Equi-Turf, Inc. for permanent rubber flooring system to protect horses from slipping. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Woodard, to approve request to advertise for bids/proposals for the following:

- Laundry Room Lease
- Temporary Personnel for Events

Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to approve Facilities Lease Agreement (multi-year) for Tulsa Automobile Dealers Association c/o Tom Goekeler. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Woodard, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Maintenance Department
- Successful 2016 Fair
- Permanent Stage

Chairs Report:

- Chili Bowl Outstanding Event

Moved by Peters, seconded by Smaligo, to adjourn the meeting. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:06 a.m.