

## REGULAR MEETING

Thursday, March 16, 2017

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Karen Keith, Chairman; Ron Peters, Vice Chairman; John Smaligo, Member; Mike Spradling, Member. Absent: Daryl Woodard, Secretary. Others present: Mark Andrus, President/CEO; John Weidman, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on March 14, 2017 at 3:45 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Spradling, seconded by Peters, to approve Regular Meeting Minutes of February 16, 2017. Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to receive and file December 2016 Financial Statements. Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve TCPFA absorbing 100% of the 6.62% premium increase for 2017-2018 Community Care Health Care Insurance. Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to accept bid received from Standard Distributing Company for Theater Box Candy. Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Spradling, to accept bid received from Party Pro Rents for Tent Rentals. Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Peters, to reject sole bid received for TSF Livestock Ear Tags due to lack of notary seal required on the Affidavit for Filing with Competitive Bid. Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve request to advertise for bids/proposals for the following:

- BAC Cooling Tower Fill Replacement Project
- TSF Livestock Ear Tags
- TSF Visitor's Guides
- Street Sweeper Services
- Hauling of Mulch
- Video Production
- Used Vehicles
- Office Furniture
- Portable Restrooms & Related Equipment
- TSF Souvenir Cups
- Wearable's/Promotional Items

Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Peters, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

**President/CEO's Activity Report:**

- Great job and compliments to Jessica Booth, Purchasing Coordinator
- Stadium disassembly in process
- Racetrack grandstand demolition in process; Crow's Nest will remain
- East end of RSE – New Fair Blue paint on panels
- Expo Grounds Crew will resume taking care of mowing and trimming on the south of 21<sup>st</sup> and north of 15<sup>th</sup> beginning May 1<sup>st</sup>

**Chairs Report: No Report**

Moved by Peters, seconded by Smaligo, to adjourn the meeting. Spradling, yes; Peters, yes; Smaligo, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 8:51 a.m.