

REGULAR MEETING

Thursday, May 18, 2017

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Karen Keith, Chairman; Ron Peters, Vice Chairman; John Smaligo, Member; Daryl Woodard, Secretary; Mike Spradling, Member. Others present: Mark Andrus, President/CEO; Thomas Hilborne, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on May 15, 2017 at 4:06 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Woodard, seconded by Spradling, to approve Regular Meeting Minutes of April 20, 2017, Special Meeting Minutes of May 1, 2017 and Special Meeting Minutes of May 8, 2017. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file February 2017 Financial Statements. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Peters, to receive and file March 2017 Financial Statements. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve Amended and Restated Agreement between TCPFA and EXPOSERVE Management Corporation. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to approve Resolution Authorizing Application for 2018 Tulsa State Fair Live Race and Recipient Gaming License. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to approve TCPFA Purchasing Guidelines. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to accept bid received from Aim to Please for Portable Restrooms & Related Equipment. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to accept bid received from P&K Equipment for Tractor Rentals for Live Race. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve request to advertise for bids for the following:

- Steel for Various Projects
- HVAC Programming
- Roofing Repairs and Maintenance
- Fire & Security Monitoring

- Fire & Security Alarm Repairs
- Framing & Sheetrock Projects
- Powered Amplifiers
- Outdoor Furniture and Planters
- Shipping Container Build Outs
- Tensile Roof

Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Woodard, seconded by Peters, to approve request to advertise RFQ's for Construction Management. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Smaligo, seconded by Woodard, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

Moved by Woodard, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

President/CEO's Activity Report:

- Ryan Marrs – Educating staff on computer viruses and ransomware
- Brandi Herndon – Ringmaster Golf Tournament, June 12

Chairs Report: No Report

Moved by Peters, seconded by Smaligo, to adjourn the meeting. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion Carried.

The Chair adjourned the meeting at 9:03 a.m.