



July 24, 2017  
Date

## NOTICE TO BIDDERS

We are requesting bids for the following:

### CONCESSION EQUIPMENT

Attached are the specifications.

Bidders shall state whether the item(s) proposed strictly meet these specifications and if not, they shall list each variation there from.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority Administrative Office, Southwest Corner of the River Spirit Expo, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma (74114) until **11:00 a.m. on August 8, 2017**. Bids shall be submitted in an envelope clearly labeled "Concession Equipment".

Bids will be opened and read aloud by the TCPFA in the River Spirit Expo Administrative Office, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on August 8, 2017.

**"Affidavit for Filing with Competitive Bid" form must be signed, notarized, and returned with bid or bid will not be accepted.**

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

A handwritten signature in black ink that reads "Jessica Booth". The signature is written in a cursive, flowing style.

Jessica Booth  
Purchasing Coordinator

## **BID SPECIFICATIONS FOR CONCESSION EQUIPMENT**

The Tulsa County Public Facilities Authority (TCPFA) is requesting sealed bids to provide concession equipment. This bid shall be in effect for a one year term beginning on the award date with option to renew for additional one year periods.

### **REQUIREMENTS**

1. Vendors shall list pricing and delivery time on the Concession Equipment Bid Request sheet.
2. Pricing shall be submitted per item and not as a group. Items may be awarded to more than one vendor.
3. Vendors shall submit a cost plus percentage price for items that are not included in the list that may be needed during the term of the bid.
  - TCPFA reserves the right to audit cost plus percentage purchases. Upon request, awarded vendor will be required to submit invoices from manufacture to confirm TCPFA is receiving percentage submitted.
  - TCPFA reserves the right to obtain separate quotes and/or bids for items or combination of items that are not included on this list that may be over \$10,000.
4. Bid prices must include delivery to 4000 East 15<sup>th</sup> Street, Tulsa, OK 74112. Delivery location will have forklift available if needed. Dock delivery can be provided upon prior notification.
5. Vendors shall submit a list of any additional charges that TCPFA may incur with the bid response and an explanation for each charge. Charges that are not listed in the bid response will not be permitted to be invoiced or paid.
6. Vendor shall provide casters for items listed "with casters" in the item descriptions.
7. Vendor shall provide flex hose with quick disconnect capability to any items that connect to natural gas.
8. Vendors shall provide any other accessories necessary for the equipment to operate if those accessories do not automatically come with purchasing the equipment.
9. Any deviations to the stated specifications must be clearly identified.
10. Vendors must include warranty information for each item.
11. Vendors must include the Affidavit for Filing with Competitive Bid with the bid or bid will be rejected.

### **QUESTIONS**

Any questions requiring answers prior to submitting a bid are to be sent to Jessica Booth, Purchasing Coordinator, at [Jessica@exposquare.com](mailto:Jessica@exposquare.com) by 5:00 p.m. on August 3, 2017.

## Concession Equipment Bid Request

Item #	Qty	Description	Model # & Specifications	Unit Price	Ext. Price	Delivery Time
1	1	Flat Top Griddle - 60"	Vulcan Model MSA60 - 60" heavy duty gas grill, 1 inch thick polished top. Stainless steel front, sides and front top ledge.			
2	1	72" Refrigerated Equipment Stand with casters	Traulsen TE072HT - 4 drawers, stainless steel exterior & interior			
3	1	Refrigerated stainless steel worktable with casters	Delfield Model GUR48BP-S - 4' 2 door refrigerated stainless steel worktable on casters			
4	2	Bun Grill Toasters	APW Wyott Model M-83 - High capacity griddle upright toaster			
5	1	Double Floor Model Fryers with casters	PITCO SSSLV14-C/FD - Stainless steel front door and sides. Natural gas. Filtering System.			
6	1	Food Station	PITCO PCF - 14 Crisp N Hold Food Station with Divider			
7	1	Refrigerator with casters	True Model TWT-36-ADA Compliant Solid Door Refrigerator with casters for easy moving. 2 doors, 4 shelves, stainless steel front, top and ends.			
8	1	Under Counter Refrigerator with casters	Delfield Model 406-CA - 27" Undercounter refrigerator. 5.7 cubic feet			
		Total				

Cost plus percent for any items that are not listed above \_\_\_\_\_ %

Vendor: \_\_\_\_\_

Rep: \_\_\_\_\_

Email: \_\_\_\_\_

TULSA COUNTY PUBLIC FACILITIES AUTHORITY  
AFFIDAVIT FOR FILING WITH COMPETITIVE BID

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission expires \_\_\_\_\_, \_\_\_\_\_.

**NOTE:**

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S. 1981 § 85.24. Bidder shall be disqualified if Affidavit:

1. Is **not** properly completed.
2. Does **not** accompany bid.