



November 16, 2017
Date

NOTICE TO BIDDERS

We are requesting bids for the following:

Portable Storage Containers

Attached are the specifications.

Bidders shall state whether the item(s) proposed strictly meet these specifications and if not, they shall list each variation there from.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority Administrative Office, Southwest Corner of the River Spirit Expo, 4145 East 21st Street, Tulsa, Oklahoma (74114) until **11:00 a.m. on December 6, 2017**. Bids shall be submitted in an envelope clearly labeled "Portable Storage Containers".

Bids will be opened and read aloud by the TCPFA in the River Spirit Expo Administrative Office, 4145 East 21st Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on December 6, 2017.

"Affidavit for Filing with Competitive Bid" form must be signed, notarized, and returned with bid or bid will not be accepted.

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

A handwritten signature in black ink that reads "Jessica Booth". The signature is fluid and cursive, with the first letters of each name being capitalized.

Jessica Booth
Purchasing Coordinator

**SPECIFICATIONS
FOR
PORTABLE STORAGE CONTAINERS**

INTENT: The intent of this bid is for the Tulsa County Public Facilities Authority (TCPFA) to purchase new and used portable storage containers on an as needed basis. This bid shall be in effect from January 1, 2018 to December 31, 2018 with an option to renew for one (1) additional year.

GENERAL REQUIREMENTS: TCPFA has the need to secure a vendor to provide new and used portable storage containers to be ordered on an as needed basis. Below are the exterior dimensions of the sizes that shall be requested:

Size	Length	Width	Height
10'	9' 10"	8'	8' 6"
20'	19' 10"	8'	8' 6"
40'	40'	8'	8' 6"

- Containers shall be secure, watertight and portable.
- Containers shall have lockable double doors.
- Containers shall be made of all steel.
- Bidders shall list with bid response any warranty or guarantees offered.
- High cube containers on pricing sheet shall have the extra 1' in height.
- TCPFA has the right to inspect units, new or used, before purchasing.
- Pricing sheet shall reflect the cost to purchase one unit delivered of any requested size.

DELIVERY: Bidder must include total cost including delivery for each unit to be delivered to 4000 East 15th Street, Tulsa, OK 74112.

QUESTIONS: Any questions requiring answers prior to submitting a bid are to be sent to Jessica Booth, jessica@exposquare.com, by 5:00 p.m. on December 1, 2017.

BID SUBMITTAL: Bids are due by 11:00 on December 6, 2017. Bids must include the Affidavit for Filing with Competitive Bid with the bid or the bid will be rejected. Affidavit must have all blank areas filled in and must be signed and notarized.

**PRICING SHEET
FOR
PORTABLE STORAGE CONTAINERS**

New Containers

	Standard Height Unit with double doors on one end	High Cube Container with double doors on one end	Standard Height Unit with double doors on both ends	High Cube Container with double doors on both ends
10' Container				
20' Container				
40' Container				

Used Containers

	Standard Height Unit with double doors on one end	High Cube Container with double doors on one end	Standard Height Unit with double doors on both ends	High Cube Container with double doors on both ends
10' Container				
20' Container				
40' Container				

VENDOR: _____

REPRESENTATIVE: _____

ADDRESS: _____

TELEPHONE NUMBER: _____

E-MAIL ADDRESS _____

TULSA COUNTY PUBLIC FACILITIES AUTHORITY
AFFIDAVIT FOR FILING WITH COMPETITIVE BID

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Subscribed and sworn to before me this _____ day of _____, 20 ____.

NOTARY PUBLIC

My Commission expires _____, _____

NOTE:

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S 1981 § 85.24. Bidder shall be disqualified if Affidavit:

1. Is not properly completed.
2. Does not accompany bid.